

ARRANGEMENT OF DISSEMINATION OF CORPORATE COMMUNICATIONS

INTRODUCTION

Air China Limited (the “**Company**”) is pleased to announce that pursuant to Rule 2.07A of the Rules (the “**Listing Rules**”) Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) and the articles of association of the Company, the Company will disseminate the future corporate communications of the Company (the “**Corporate Communications**”¹) to its H Shareholders² electronically and only send corporate communications in printed form to the H Shareholders upon request.

In this connection, the following arrangements will come into effect on the date of this website notice.

ARRANGEMENTS

1. Corporate Communications

The Company will make both the English and Chinese versions of all future Corporate Communications available on its website (www.airchina.com.cn) and the HKEXnews website (www.hkexnews.hk).

2. Actionable Corporate Communications³

The Company will send the Actionable Corporate Communications to H Shareholders individually in electronic form by email. If the Company does not possess the email address of an H Shareholder or the email address provided is not functional⁴, the Company will send the Actionable Corporate Communication in printed form.

PROVISION OF H SHAREHOLDER’S EMAIL ADDRESS TO THE COMPANY

To ensure timely receipt of the Corporate Communications, the H Shareholders may provide the Company with their email address at any time in future by reasonable notice in writing mailed to the Company’s Hong Kong share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to airchina.ecom@computershare.com.hk.

It is the responsibility of the H Shareholders to provide an email address that is functional. If the Company does not receive a functional email address of an H Shareholder, until such time that the functional email address is provided to the Share Registrar, the H Shareholder will (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications in printed form in the future. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by an H Shareholder without receiving any “non-delivery message”.

REQUEST FOR PRINTED COPY OF CORPORATE COMMUNICATIONS

For those H Shareholders who wish to receive a printed version of all future Corporate Communications, the Company will, upon receipt of request in writing by the H Shareholder mailed to the Share Registrar or by email to airchina.ecom@computershare.com.hk, send future Corporate Communications to such H Shareholders in printed form free of charge.

Please note that unless being revoked or superseded, the request for receiving the printed form of the Corporate Communications will be valid for one year starting from the receipt date of request and will expire thereafter. Further request in writing will be required if an H Shareholder prefers to continue receiving printed form of future Corporate Communications.

Should you have any queries, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Notes:

1. *“Corporate Communications” are documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
2. *Holder(s) of H share(s) the Company, i.e. the registered H shareholder(s) of the Company.*
3. *Actionable Corporate Communications refer to any corporate communications that seeks instructions from the Company’s securities holders on how they wish to exercise their rights or make elections as the issuer’s securities holder.*
4. *It is the responsibility of an H Shareholder to provide email address that is functional. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by an H Shareholder without receiving any “non-delivery message”.*

APPENDIX

Air China Limited (the “Company”)

c/o Computershare Hong Kong Investor Services Limited

1. PROVISION OF EMAIL ADDRESS

Please fill in your personal details to facilitate electronic dissemination of Actionable Corporate Communications¹ by the Company.

Name(s) (in English): _____

Name(s) (in Chinese): _____

Email address: _____

OR

2. PRINTED COPY REQUEST^{2 3}

Please mark (✓) in **ONLY ONE** of the following boxes (applicable for dissemination arrangement via printed copy):

To receive the **printed English version ONLY** for all future Corporate Communications⁴; **OR**

To receive the **printed Chinese version ONLY** for all future Corporate Communications; **OR**

To receive the **printed English and Chinese versions** of all future Corporate Communications⁵.

Correspondence address: _____

3. CANCELLATION OF PRINTED COPY REQUEST

To **cancel** prior request(s), if any, of printed version(s) of all future Corporate Communications. I/We will refer to the online versions to be published on the Company’s website and the website of The Stock Exchange of Hong Kong Limited for all future Corporate Communications or the electronic form of Actionable Corporate Communications to be received by email⁶ (as the case may be).

Contact Number: _____

Signature(s): _____

Date: _____

Notes:

1. Actionable Corporate Communications refer to any corporate communications that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make elections as the issuer's securities holder.
2. If you mark "√" in the box under Part 2, no email address will be registered and only Corporate Communications in printed form will be received.
3. Unless being revoked or superseded, the request for receiving the printed form of the Corporate Communications will be valid for one year starting from the receipt date of request and will expire thereafter. Further request in writing will be required if an H Shareholder prefers to continue receiving printed form of future Corporate Communications.
4. "Corporate Communications" are documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
5. If both English and Chinese versions of a corporate communication are combined into one document, a printed version of the corporate communication in both languages will be sent to the H Shareholder requesting to receive a printed copy of only one version of corporate communications.
6. It is the responsibility of the H Shareholders to provide an email address that is functional. If the Company does not possess the email address of an H Shareholder or the email address provided is not functional, the Company will send to such H Shareholder all future Actionable Corporate Communications in printed form by post, until such time when such H Shareholder has provided a functional email address to the Share Registrar for receiving the same. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by an H Shareholder without receiving any "non-delivery message".
7. In the case of joint registered holders of any shares, all of the joint shareholders should jointly sign this document in order to be valid.
8. If you provide more than one email address, only the latest one email address provided will be registered.
9. For avoidance of doubt, the Company does not accept any other instructions given on this request. Any other instructions inserted on this request will be void.

PERSONAL INFORMATION COLLECTION STATEMENT

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
- (ii) Your Personal Data provided in this document will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this document.
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.